**MUHAMMAD Waleed**

***+92-3133139422***

***muhammadwaleed2465131@gmail.com***

**CAREER OBJECTIVES**

**To work in the field of Accounting and Finance. With the view to earn and learn with agile organization. A position with a leading, challenging & dynamic organization where I could utilize my abilities to work hard to its success.**

***ACADEMIC QUALIFICATION***

* **Matric 2015**
* **Inter 2017**
* **B.com IT 2019**

***WORKING EXPERIENCE***

* **Pure logics Co Pvt Limited**
* **Duration: May 11,2022 to Present**
* **Designation: Executive Email Marketing**
* **CCJK**
* **Duration: November 01,2021 to 30 April**
* **Designation: Executive Email Marketing**
* **Expo Sign Co Pvt Limited**
* **Duration: July 01,2020 to October 2021**
* **Designation: Data Scraping, Email Marketing Executive**

**JOB ACTIVITIES & RESPONSIBILITIES**

* **Proficiently use of accounting software “Microsoft Excel”.**
* **To post and supervise Posts on Social Media.**
* **Data Entry & Management of the email lists**
* **Email Sending from Mailjet**

**SKILLS & STRENGHTS**

* Have good communication skills.
* Possess positive and goal oriented approach.
* Proficiency in Microsoft Office.
* Efficient with Digital marketing tools

**PERSONAL PROFILE**

*Father's Name Muhammad yaseen*

*N.I.C# 41304-7938863-9*

*D.O.B 15 August 1999*

*Marital status Married*

*Nationality Pakistani*

*Postal Address* Hs # 502, Block B, Bismillah housing society, GT Road, Lahore.

**REFRENCE**

*Will be furnished on demand.*